

Select Board Meeting Packet

May 23, 2022

This is the Select Board preliminary preparation information packet. The content of this package is subject to change between when it is released and the start of the Select Board meeting. Such changes will not be posted to the web site before the meeting. If you see an item or items in the preliminary preparation package that are important to you, please attend the meeting in person.



TOWN OF GROTON

173 Main Street
Groton, Massachusetts 01450-1237
Tel: (978) 448-1111
Fax: (978) 448-1115

Select Board

Rebecca H. Pine, *Chair*
Alison S. Manugian, *Vice Chair*
Peter S. Cunningham, *Clerk*
Joshua A. Degen, *Member*
John F. Reilly, *Member*

Town Manager
Mark W. Haddad

SELECT BOARD MEETING
MONDAY, MAY 23, 2022
AGENDA
SELECT BOARD MEETING ROOM
2nd FLOOR
GROTON TOWN HALL

- 7:00 P.M. **Announcements and Review Agenda for the Public**
- 7:05 P.M. **Public Comment Period**
- I. 7:06 P.M. **Town Manager's Report**
1. **Update from Town Manager on Broadmeadow RFP**
 2. **Update on Select Board Meeting Schedule through the Labor Day**
- II. 7:10 P.M. **Items for Select Board Consideration and Action**
1. **Consider Appointing Andrew Scott to the Sustainability Commission**
 2. **Consider Approving Beer and Wine One Day Liquor Licenses on the Following Dates for the River Styx Brewing – Rollstone Rhythms Summer Concert Series at Smith Pavilion:**

 Thursday, June 16, 2022 from 6:30 p.m. to 8:30 p.m. (Rain Date: Thursday, June 23rd)
 Thursday, July 21, 2022 from 6:30 p.m. to 8:30 p.m. (Rain Date: Thursday, July 28th)
 Thursday, Aug 18, 2022 from 6:30 p.m. to 8:30 p.m. (Rain Date: Thursday, August 25th)
 Thursday, Sept 15, 2022 from 6:30 p.m. to 8:30 p.m. (Rain Date: September 22nd)
 3. **Approve Changing Prescott School to Prescott Community Center on Front of Building**

OTHER BUSINESS

ON-GOING ISSUES – Review and Informational Purposes – Brief Comments - Items May or May Not Be Discussed

- A. **Water Department – Manganese Issue**
- B. **PFAS Issue**
- C. **Green Communities Application and Implementation**
- D. **Florence Roche Elementary School Construction Project**
- E. **ARPA Funding**

SELECT BOARD LIAISON REPORTS

- III. **Minutes: Regularly Scheduled Meeting of May 16, 2022**

ADJOURNMENT

Votes may be taken at any time during the meeting. The listing of topics that the Chair reasonably anticipates will be discussed at the meeting is not intended as a guarantee of the topics that will be discussed. Not all topics listed may in fact be discussed, and other topics not listed may also be brought up for discussion to the extent permitted by law.



TOWN OF GROTON

173 Main Street
Groton, Massachusetts 01450-1237
Tel: (978) 448-1111
Fax: (978) 448-1115

Select Board

Rebecca H. Pine, *Chair*
Alison S. Manugian, *Vice Chair*
Peter S. Cunningham, *Clerk*
Joshua A. Degen, *Member*
John F. Reilly, *Member*

Town Manager

Mark W. Haddad

To: *Select Board*

From: *Mark W. Haddad – Town Manager*

Subject: *Weekly Agenda Update/Report*

Date: *May 23, 2022*

TOWN MANAGER'S REPORT

Other than the Town Manager's Report, Items for Select Board Consideration and Action and a review of the On-going Issues, there are no specific Agenda Items scheduled on Monday's Agenda.

- As I mentioned at last week's meeting, the deadline to submit proposals for the Broadmeadow Redevelopment RFP was Friday, May 20, 2022. As this report will be finalized prior to the deadline to received submittals, I would like to take some time at Monday's meeting updating the Board on how many were received and what process we will follow to decide who will be awarded the engineering work. I look forward to updating the Board in more detail at Monday's meeting.
- Please see the update to the meeting schedule that will take the Board through Labor Day:

Monday, May 30, 2022	No Meeting (Memorial Day)
Monday, June 6, 2022	-Annual Appointments of the Town Manager -Annual Nominations of the Town Manager
Monday, June 13, 2022	-Annual Reorganization of the Board -Annual Appointments of the Select Board
Monday, June 20, 2022	No Meeting (Juneteenth)
Monday, June 27, 2022	Regularly Scheduled Meeting
Monday, July 4, 2022	No Meeting (Fourth of July)
Monday, July 11, 2022	-Approve FY 2022 Line-Item Transfers
Monday, July 18, 2022	No Meeting
Monday, July 25, 2022	Regularly Scheduled Meeting
Monday, August 1, 2022	No Meeting
Monday, August 8, 2022	Regularly Scheduled Meeting
Monday, August 15, 2022	No Meeting
Monday, August 22, 2022	Regularly Scheduled Meeting
Monday, August 29, 2022	No Meeting
Tuesday, September 6, 2022	Regularly Scheduled Meeting

ITEMS FOR SELECT BOARD CONSIDERATION AND ACTION

1. The Sustainability Commission has requested that Andrew Scott be appointed to the Commission. I would respectfully request that the Board consider making this appointment at Monday's meeting.

2. At last week's meeting, I presented the Board with a request for four One-Day Beer and Wine Licenses for the River Styx Brewing – Rollstone Rhythms Summer Concert Series at Smith Pavilion. The Board requested more information prior to approve the request. Enclosed with this report are the Field Use Permit approvals from the Park Commission for these events. While the permit states that alcoholic beverages are prohibited on Town Property, that is to prevent individuals from bringing coolers on site. There is no prohibition if the Board grants a liquor license. To get an understanding on how the alcohol will be sold at the event, Dawn Dunbar reached out to the proponent. They informed Dawn that they would have no issue with a condition that would set a specific area for the sale and consumption of alcoholic beverages. I would recommend that the Board set a condition that at least one week prior to the first event, the proponent must submit a site plan to the Town Manager for approval of the area in which alcohol will be sold. I believe this will address any concerns the Board may have relative to issuing the requested licenses. If the Board is agreeable, I would ask that you consider approving the requested licenses, with that condition, for the following dates:

Thursday, June 16, 2022 from 6:30 p.m. to 8:30 p.m. (Rain Date: Thursday, June 23rd)
Thursday, July 21, 2022 from 6:30 p.m. to 8:30 p.m. (Rain Date: Thursday, July 28th)
Thursday, Aug 18, 2022 from 6:30 p.m. to 8:30 p.m. (Rain Date: Thursday, August 25th)
Thursday, Sept 15, 2022 from 6:30 p.m. to 8:30 p.m. (Rain Date: September 22nd)

3. Also at last week's meeting, the Friends of Prescott requested permission to change the sign on the front façade of Prescott School to read "*Prescott Community Center*". The Board delayed making a decision on this request until such time as they received feedback from the Historic Districts Commission. The Friends of Prescott met with the HDC last week and the HDC gave preliminary approval to changing the sign, subject to submitting a formal application for the change. Based on this, I would respectfully request that the Board consider approving the name change at Monday's meeting.

MWH/rjb
enclosures



Park Commission
 Town of Groton
 173 Main Street
 Groton, MA 01450
 Tel: 978-732-1893
 Fax: 978-448-1113
 Email: parks@grotonma.gov

FIELD USE PERMIT

ISSUANCE OF THIS PERMIT IS SUBJECT TO THE FOLLOWING RULES AND REGULATIONS. ANY VIOLATION OF THESE PERMIT REQUIREMENTS OR ANY OTHER LAWS OR MUNICIPAL REGULATIONS CAN RESULT IN THE IMMEDIATE REVOCATION OF THIS PERMIT AND POSSIBLY LOSS OF FUTURE PRIVILEGES.

- A. The field area, equipment or facilities listed will be used to provide safe, healthy recreation for the residents of the Town of Groton.
- B. No structures, permanent or temporary, will be erected without first obtaining written approval from the Park Commission. Additionally, any organization/holder desiring to make field or structure improvements must first obtain written approval from the Park Commission.
- C. The organization/holder of the permit shall promptly inform Park Commission of any damage to playing areas, backstops, fixtures, or structures (normal wear and tear excluded) that occurs during the use of this permit. The organization/holder of the permit agrees to repair such damage, restoring to the original condition at its own expense.
- D. **The area will be kept clean. The organization/holder shall have all excess trash removed after each event.** Porta-potties are provided by the town at the parks and fields, if you require additional units, it is the responsibility of the event organizer to provide these services at their expense.
- E. No motor vehicles, of any kind, are allowed anywhere on the field area (excluding Ambulance, Police, Fire Department, or any other emergency vehicle).
- F. No alcoholic beverages or drugs are to be carried or consumed anywhere on Town property.
- G. No sub leasing of field area, equipment or facilities is allowed.
- H. Inclement weather voids permit use, when field or structure damage may occur beyond normal wear and tear during use.
- I. An event insurance certificate or signed Hold Harmless Waiver must be submitted in order for your request to be approved.

****By Signing this form, you agree to all codes of conduct explained above and accept responsibility for any damages or violations of these policies.****

(Please be as specific as possible in regards to what fields and day/times you would like to use them)

Field/s requested Smith Pavilion

* Dates requested 6-16-22 Type of Event musical concert
 Specific Days and times requested:

Mon _____ Tues _____ Wed _____ Thurs 6:30p-8:30p Fri _____ Sat _____ Sun _____

Organization/Board Position Rollstone Bank & Trust

Address 780 Main St, Fitchburg, MA 01420

Contact Person Melissa Kuehl Phone 978.665.2307 Email melissa.kuehl@rollstonebank.com

Organization/Holder Signature Melinda Kuehl Date 3.8.22

Park Commission Use Only: Certificate of insurance required: _____

Date Approved: 4/5/22 Park Approval: _____

* Rain dates - 1 week later Rain date 6/23



Park Commission
 Town of Groton
 173 Main Street
 Groton, MA 01460
 Tel: 978-732-1893
 Fax: 978-448-1113
 Email: parks@grotonma.gov

FIELD USE PERMIT

ISSUANCE OF THIS PERMIT IS SUBJECT TO THE FOLLOWING RULES AND REGULATIONS. ANY VIOLATION OF THESE PERMIT REQUIREMENTS OR ANY OTHER LAWS OR MUNICIPAL REGULATIONS CAN RESULT IN THE IMMEDIATE REVOCATION OF THIS PERMIT AND POSSIBLY LOSS OF FUTURE PRIVILEGES.

- A. The field area, equipment or facilities listed will be used to provide safe, healthy recreation for the residents of the Town of Groton.
- B. No structures, permanent or temporary, will be erected without first obtaining written approval from the Park Commission. Additionally, any organization/holder desiring to make field or structure improvements must first obtain written approval from the Park Commission.
- C. The organization/holder of the permit shall promptly inform Park Commission of any damage to playing areas, backstops, fixtures, or structures (normal wear and tear excluded) that occurs during the use of this permit. The organization/holder of the permit agrees to repair such damage, restoring to the original condition at its own expense.
- D. **The area will be kept clean. The organization/holder shall have all excess trash removed after each event.** Porta-potties are provided by the town at the parks and fields, if you require additional units, it is the responsibility of the event organizer to provide these services at their expense.
- E. No motor vehicles, of any kind, are allowed anywhere on the field area (excluding Ambulance, Police, Fire Department, or any other emergency vehicle).
- F. No alcoholic beverages or drugs are to be carried or consumed anywhere on Town property.
- G. No sub leasing of field area, equipment or facilities is allowed.
- H. Inclement weather voids permit use, when field or structure damage may occur beyond normal wear and tear during use.
- I. An event insurance certificate or signed Hold Harmless Waiver must be submitted in order for your request to be approved.

****By Signing this form, you agree to all codes of conduct explained above and accept responsibility for any damages or violations of these policies.****

(Please be as specific as possible in regards to what fields and day/times you would like to use them)

Field/s requested Smith Pavilion

* Dates requested 7.21.22 Type of Event musical concert
 Specific Days and times requested:

Mon _____ Tues _____ Wed _____ Thurs 6:30p-8:30p Fri _____ Sat _____ Sun _____

Organization/Board Position Rollstone Bank & Trust

Address 780 Main St, Fitchburg, MA 01460

Contact Person Melissa Kuehl Phone 978.665.2307 Email melissa.kuehl@rollstonebank.com

Organization/Holder Signature Melinda Kuehl Date 3.8.22

Park Commission Use Only: Certificate of Insurance required: _____

Date Approved: 4/5/22 Park Approval: _____

* Rain dates - 1 week later Rain date 7/28



Park Commission
 Town of Groton
 173 Main Street
 Groton, MA 01450
 Tel: 978-732-1893
 Fax: 978-448-1113
 Email: parks@grotonma.gov

FIELD USE PERMIT

ISSUANCE OF THIS PERMIT IS SUBJECT TO THE FOLLOWING RULES AND REGULATIONS. **ANY VIOLATION** OF THESE PERMIT REQUIREMENTS OR ANY OTHER LAWS OR MUNICIPAL REGULATIONS CAN RESULT IN THE IMMEDIATE REVOCATION OF THIS PERMIT AND POSSIBLY LOSS OF FUTURE PRIVILEGES.

- A. The field area, equipment or facilities listed will be used to provide safe, healthy recreation for the residents of the Town of Groton.
- B. No structures, permanent or temporary, will be erected without first obtaining written approval from the Park Commission. Additionally, any organization/holder desiring to make field or structure improvements must first obtain written approval from the Park Commission.
- C. The organization/holder of the permit shall promptly inform Park Commission of any damage to playing areas, backstops, fixtures, or structures (normal wear and tear excluded) that occurs during the use of this permit. The organization/holder of the permit agrees to repair such damage, restoring to the original condition at its own expense.
- D. **The area will be kept clean. The organization/holder shall have all excess trash removed after each event.** Porta-potties are provided by the town at the parks and fields, if you require additional units, it is the responsibility of the event organizer to provide these services at their expense.
- E. No motor vehicles, of any kind, are allowed anywhere on the field area (excluding Ambulance, Police, Fire Department, or any other emergency vehicle).
- F. No alcoholic beverages or drugs are to be carried or consumed anywhere on Town property.
- G. No sub leasing of field area, equipment or facilities is allowed.
- H. Inclement weather voids permit use, when field or structure damage may occur beyond normal wear and tear during use.
- I. An event insurance certificate or signed Hold Harmless Waiver must be submitted in order for your request to be approved.

****By Signing this form, you agree to all codes of conduct explained above and accept responsibility for any damages or violations of these policies.****

(Please be as specific as possible in regards to what fields and day/times you would like to use them)

Field/s requested Smith Pavillion

* Dates requested 8.18.22 Type of Event musical concert
 Specific Days and times requested:

Mon _____ Tues _____ Wed _____ Thurs 6:30p-9:30p Fri _____ Sat _____ Sun _____

Organization/Board Position Rollstone Bank & Trust

Address 780 Main St, Fitchburg, MA 01450

Contact Person Melissa Kuehl Phone 978.665.2307 Email melissa.kuehl@rollstonebank.com

Organization/Holder Signature Melissa Kuehl Date 3.8.22

Park Commission Use Only: Certificate of insurance required: _____

Date Approved: 4/5/22 Park Approval: _____

* Rain dates - 1 week later Rain date 8/25



Park Commission

Town of Groton
173 Main Street
Groton, MA 01450
Tel: 978-732-1883
Fax: 978-448-1113
Email: parks@grotonma.gov

FIELD USE PERMIT

ISSUANCE OF THIS PERMIT IS SUBJECT TO THE FOLLOWING RULES AND REGULATIONS. **ANY VIOLATION** OF THESE PERMIT REQUIREMENTS OR ANY OTHER LAWS OR MUNICIPAL REGULATIONS CAN RESULT IN THE IMMEDIATE REVOCATION OF THIS PERMIT AND POSSIBLY LOSS OF FUTURE PRIVILEGES.

- A. The field area, equipment or facilities listed will be used to provide safe, healthy recreation for the residents of the Town of Groton.
- B. No structures, permanent or temporary, will be erected without first obtaining written approval from the Park Commission. Additionally, any organization/holder desiring to make field or structure improvements must first obtain written approval from the Park Commission.
- C. The organization/holder of the permit shall promptly inform Park Commission of any damage to playing areas, backstops, fixtures, or structures (normal wear and tear excluded) that occurs during the use of this permit. The organization/holder of the permit agrees to repair such damage, restoring to the original condition at its own expense.
- D. **The area will be kept clean. The organization/holder shall have all excess trash removed after each event.** Porta-potties are provided by the town at the parks and fields, if you require additional units, it is the responsibility of the event organizer to provide these services at their expense.
- E. No motor vehicles, of any kind, are allowed anywhere on the field area (excluding Ambulance, Police, Fire Department, or any other emergency vehicle).
- F. No alcoholic beverages or drugs are to be carried or consumed anywhere on Town property.
- G. No sub leasing of field area, equipment or facilities is allowed.
- H. Inclement weather voids permit use, when field or structure damage may occur beyond normal wear and tear during use.
- I. An event insurance certificate or signed Hold Harmless Waiver must be submitted in order for your request to be approved.

****By Signing this form, you agree to all codes of conduct explained above and accept responsibility for any damages or violations of these policies.****

(Please be as specific as possible in regards to what fields and day/times you would like to use them)

Field/s requested Smith Pavilion

* Dates requested 9.15.22 Type of Event musical concert
Specific Days and times requested:

Mon _____ Tues _____ Wed _____ Thurs 6:30p-8:30p Fri _____ Sat _____ Sun _____

Organization/Board Position Rollstone Bank & Trust

Address 780 Main St, Fitchburg, MA 01420

Contact Person Melissa Kuehl Phone 978.665.2307 Email melissa.kuehl@rollstonebank.com

Organization/Holder Signature Melissa Kuehl Date 3.8.22

Park Commission Use Only: Certificate of insurance required: _____

Date Approved: 4/5/22 Park Approval: _____

* Rain dates - 1 week later Rain date 9/22

**SELECT BOARD MEETING MINUTES
MONDAY, MAY 16, 2022
UN-APPROVED**

SB Members Present: Rebecca H. Pine, Chair; Alison S. Manugian, Vice Chair; Peter S. Cunningham, Clerk; Joshua A. Degen, Member; John F. Reilly, Member

Also Present: Mark W. Haddad, Town Manager; Dawn Dunbar, Executive Assistant to the Town Manager

Ms. Pine called the meeting to order at 7:00 PM and reviewed the agenda.

ANNOUNCEMENTS

Mr. Haddad announced the Town Meeting Electronic Voting Committee and how those interested should reach out to Moderator Jason Kauppi with interest.

Mr. Haddad said that the Memorial Day Parade would occur on May 30th beginning at 9:30am.

Mr. Haddad said that the closure of the Senior Center had generated a lot of concerns he wanted to address. He said that their two fulltime staff members have Covid and could not come to work. He said that because of liability issues and not having full time paid staff to work, there was no other choice but to close the center for 2 weeks. He said that their insurance company would not allow the liability. He said that he met with Mr. Cunningham this morning to try to come up with another solution should this happen again. He said he was very comfortable with the decision he made but would work with the Director to come up with a plan. Mr. Haddad said that it also had come to his attention that the Gay 90s would not be rescheduled until October which he said was not the Town's intent with having to cancel that event this week.

Ms. Pine said that the Main Street center was being repaved from Old Ayer to approximately Elm Street and would take about 2 weeks to do.

Ms. Pine said that candidate's night was scheduled for tomorrow night at the Center adding the building would be managed by the Town Manager, Town Clerk and Executive Assistant to the Town Manager at 7pm.

Ms. Pine explained the 2 ballot questions that would be on the ballot next week. She said that the Select Board strongly urged voters to vote in favor of changing the Town Clerk to an appointed position. She said that the second ballot question was a non-binding question on whether to remove the words Holy bible from the Town Seal. She said that they were not going to try to figure out what potential costs were ahead of a non-binding question.

PUBLIC COMMENT PERIOD

Ms. Anna Eliot asked for the Select Board to reopen the Center using alternative measures. She said that the staff illnesses were an unfortunate event but thought they as Grotonians they could come together to open the Center. She explained ways in which the Center could be reopened. She said that seniors were competent to make a decision to come to the Center or not. She asked that they not demote seniors to a powerless generation.

TOWN MANAGER'S REPORT

1. Mr. Haddad said that they had been searching for a new Outreach Coordinator for the Council on Aging. He said that a Search Committee made up of COA Director Ashley Shaheen, Human Resources Director Melisa Doig and Detective Pat Timmins interviewed several applicants and had recommended that he appoint Nickole Boardman of Sterling, MA to the position. He said that Ms. Boardman was currently the Outreach Coordinator for Sterling, MA. He said he was eager to have her on board and was very pleased to be making this appointment.

Ms. Pine said that they had hoped to find someone with social work background and she fit that bill. Mr. Cunningham said that he had worked with her many years ago but agreed she would be a great addition to the staff.

Mr. Cunningham moved to affirm the appointment of Nickole Boardman as the Outreach Coordinator at the Center to start on June 21, 2022. Ms. Manugian seconded the motion. The motion carried unanimously.

2. Mr. Haddad said that Cable Director Ashley Doucette and Melisa Doig interviewed several applicants for the position of Production Assistant and have recommended that he appoint David Germain of Malden, MA to the position. Mr. Haddad said he found him to be an excellent candidate for this position.

Ms. Manugian moved to affirm the appointment of David Germain as the Production Assistant with the Cable Department to start immediately. Mr. Cunningham seconded the motion. The motion carried unanimously.

3. Mr. Haddad said that Conservation Administrator Nikolas Gualco and Melisa Doig interviewed several applicants for the position of Park Ranger and had recommended that he appoint Michael Perciballi as Park Ranger at Sargisson Beach.

Mr. Cunningham moved to affirm the appointment of Michael Perciballi as the Park Ranger at Sargisson Beach to start immediately. Ms. Manugian seconded the motion. The motion carried unanimously.

4. Mr. Haddad said that Shawn Campbell had requested that he appoint Natalie Gavin to the Country Club's Camp Staff and asked the Board to consider ratifying his appointment.

Mr. Degen moved to ratify the Town Managers appointment of Natalie Gavin to the Country Club Camp Staff. Mr. Reilly seconded the motion. The motion carried unanimously.

5. Mr. Haddad said that based on recommendations from the following Committees, he was nominating the following individuals for appointment and would respectfully request that the Board consider appointing them with all terms to expire on June 30, 2022:

Ronald Hersch - Great Ponds Advisory Committee
Christopher Darling - Williams Barn Committee
Steve Beard - Weed Harvester Committee

Ms. Manugian made a motion to appoint Ronald Hersch to the Great Ponds Advisory Committee, Christopher Darling to the Williams Barn Committee and Steve Beard to the Weed Harvester Committee to serve through the end of June 30, 2022. Mr. Cunningham seconded the motion. The motion carried unanimously.

6. Mr. Haddad said that based on their third quarter financial review they were in good shape financially and on target with last year. He said that they budgeted \$75K in rooms occupancy tax and were over \$100K already. He said that they were tracking well with what they budgeted for next year adding the same could be said for the meals tax. Mr. Haddad said that he was confident they were going to hit their PILOT payment line item by the end of the FY. Mr. Haddad said that the Country Club had the largest April they had ever had taking in over \$30K. He said that licenses and permits had also exceeded estimates.

Mr. Haddad said that they were ahead of where they were last year on expenses because they lifted the spending freeze and because of some overtime in some of their departments. He said overall they were comfortable with the overall financial stability of the Town. Ms. Dufresne said that payroll was a little higher but they had an extra payroll this quarter which artificially inflated the expenses slightly. Mr. Robertson said that this revenue was the highest it had ever been after three quarters which was good. He said that the expenses on the other hand was the worst they had ever seen and thought they needed to keep an eye on the spending but agreed revenue was strong.

7. Mr. Haddad said that there were \$269K in funding needs for the end of FY. He said that the fire department wages concerned him adding it was no one's fault that this extra money was needed. He said that they had been plagued by sickness and injury causing much needed overtime. The Town Manager reviewed the items contained in the proposed line-item transfer. Ms. Dufresne said that this was not the final list adding they would officially vote on line-item transfers on July.
8. Mr. Haddad reviewed the Board's goals and provided updates on each of them as contained in the Select Board's packet.

9. Mr. Haddad said that recently, Governor Baker filed House Bill 4720, known as "An Act Investing in Future Opportunities for Resiliency, Workforce, and Revitalized Downtowns (FORWARD)". He said that the legislation included \$2.3 billion in ARPA Funds and over \$1.256 billion in capital bond authorizations to strengthen state infrastructure, create jobs and invest in municipalities across the Commonwealth. He said that the FORWARD Bill would make investments in all 351 cities and towns in Massachusetts. He said that Groton was slated to receive at least \$250,000 in Downtown Recovery Grants. Mr. Haddad said that should this proposed Bill become law, it would be a great opportunity for the Town of Groton. Mr. Haddad said that to that end, he would like to discuss using these funds to finally construct the Municipal Parking Lot behind the Prescott School. He said that they could combine these funds with the \$100,000 sitting in the Select Board Gift Account. He said that if they were to enforce parking spots near crosswalks, they would lose 37 parking spots on Main Street which would leave businesses with no parking for their patrons.

Ms. Manugian asked if they could do some sort of a parking study on Main Street. Mr. Cunningham said that they should also look at bridging parking to the rail trail from behind Prescott as part of this.

10. Mr. Haddad reviewed the Board's schedule through Labor Day.

SELECT BOARD ITEMS FOR CONSIDERATION

1. Mr. Haddad read a proposed draft press release for the Board's consideration relative to the Juneteenth Holiday. He said that the Select Board talked about this in Executive Session and asked that it be placed on the agenda. He asked the Board to vote that the Select Board of the Town of Groton recognize this very important Holiday, and to that end, pursuant to State Law (since June 19, 2022 falls on a Sunday), all Town of Groton Municipal Buildings, including the Town Hall, Library, Center in West Groton and DPW Building would be closed on Monday, June 20, 2022 in recognition of this day. He added that all Town employees would receive Holiday pay for this day.

Ms. Manugian moved to grant the Juneteenth holiday, that all town buildings would be closed on June 20, 2022 and employees paid for this day. Mr. Cunningham seconded the motion.

Ms. Pine said that the Commonwealth had made it a holiday and was glad they were also. Mr. Degen said he could not support this adding the unions had had their agreements ratified and creating holiday pay for this day without opening the contracts was not something he could support adding he fully supported the closure of the buildings in recognition of the Juneteenth Holiday. He suggested that they eliminate the last sentence of the press release and vote separately on the holiday pay. Ms. Pine said that they had discussed this and thought some things carried over from previous negotiation years adding this would be no different. Mr. Cunningham said he couldn't see this being difficult to add this to the contracts. Mr. Haddad said that if this was voted that evening, they would reach out to the unions and add side letters to the contracts. Mr. Degen said that he didn't agree with the process.

The motion carried 4-1 with Mr. Degen opposed.

2. Mr. Haddad said that the Board received a request for four One-Day Beer and Wine Licenses from the River Styx Brewing for the Rollstone Rhythms Summer Concert Series to be held at Smith Pavilion for the following dates:
- Thursday, June 16, 2022 from 6:30 p.m. to 8:30 p.m. (Rain Date: Thursday, June 23rd)
 - Thursday, July 21, 2022 from 6:30 p.m. to 8:30 p.m. (Rain Date: Thursday, July 28th)
 - Thursday, Aug 18, 2022 from 6:30 p.m. to 8:30 p.m. (Rain Date: Thursday, August 25th)
 - Thursday, Sept 15, 2022 from 6:30 p.m. to 8:30 p.m. (Rain Date: Thursday, September 22nd)

Ms. Manugian asked for some details surrounding the event. Mr. Haddad said he would get the information and bring this back next week.

3. Mr. Haddad said that in light of the Town Meeting vote to approve CPA Funds to design the installation of an elevator at the Prescott School, Select Board Member Manugian asked the Board to consider requesting that the Capital Planning Advisory Committee (CPAC) conduct a thorough study of the total capital needs of the building. Ms. Manugian said that she wanted to understand what the larger picture was for the Prescott School and what costs

would potentially come to the Town. Mr. Cunningham said he thought this was a good idea and hoped the Friends would be in favor of this.

Mr. Lane said that the Prescott Building Committee issued a report in 2016 that laid out a lot of issues adding they had no reason to change the use and had no plans to make structural changes. Mr. Lane said it was a good idea to look at all town owned buildings in town. Ms. Pine said she expected that all buildings, including Prescott School would be on the list of buildings catalogued by the Capital Planning Advisory Committee. She said she wasn't sure it was appropriate for the Select Board to instruct the CPAC to look at anything in particular. Mr. Cunningham asked how they CPAC prioritized what they looked at. Mr. Haddad said that all other town buildings have a department head assigned to it. He said there was no department head assigned to Prescott School adding they have had a placeholder in the capital budget for many years of \$5M to upgrade the building. He said he didn't think it would hurt to have the CPAC review the Bargmann Report and review the building.

4. Mr. Haddad said that the Friends of Prescott would like replace the sign on the front facade of the Prescott School to read "Prescott Community Center". He said that they were planning on repainting the front of the building and would like to replace the current sign. Mr. Haddad said that he had given them preliminary approval to make this change, but thought it should be ratified by the Select Board. Mr. Haddad said that the Friends would like to remove the letters on the building from Prescott School to Prescott Community Center. Mr. Reilly asked if there were any issues because it was on the historic register. Mr. Haddad said that they needed to research that. Mr. Lane said that the historic designation was to the Groton High School and not Prescott School.

Ms. Sartini asked if the Friends were going to get feedback from the public on this change. Mr. Lane said that they had not considered that adding they were not looking to affirm what it already was. Mr. Cunningham said that it was already known as the Prescott School and wasn't sure why they needed to change the name. He said his initial reaction was to not support this. Ms. Manugian said she agreed with Mr. Cunningham. Mr. Degen said he didn't see this as a big deal and was always going to be Prescott. Ms. Pine said she also didn't see this as a huge deal. Mr. Lane said that the Historic District Commission would be discussing this adding they also needed their approval.

ON-GOING ISSUES

Mr. Haddad said that the Florence Roche Groundbreaking Ceremony was on June 1st at 4pm.

MINUTES

Mr. Cunningham moved to approve the minutes of the regularly scheduled meeting on April 25, 2022. Ms. Manugian seconded the motion. The motion carried unanimously.

The meeting was adjourned at 8:30pm.

Approved: _____
Peter S. Cunningham, Clerk

_____ respectfully submitted: Dawn Dunbar,
Executive Assistant to the Town Manager

Date Approved: